Chesley Memorial Library Trustee Meeting

FINAL Minutes 09/10/2021

Present: Gale Tobbe (GT), Betty Smith (BAS), Irene Kreider (IK), Donna Bunker (DB), Betty Smith (BAS), Irene Kreider (IK), Karen Riley (guest), and Pat Vaillancourt (PV)

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| Topic | Discussion | Action |
| Meeting called to order at 9:00 AM |  |  |
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| Minutes |  | Clarification on 08/13/2021 Minutes Grano Initiative DB will pursue purchasing a large TV and stand  One Thousand Books—There has been a limited response to the program.  Regarding the Grano Initiative at the Sanborn Mills Farm—This will be a presentation at the library on 10/23. Motion to accept BAS/GT passed 3/0 |
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| Treasurer’s Report |  | Reviewed and discussed |
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| Director’s Report |  | Reviewed and discussed |
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| Expenditure Report |  | Reviewed and discussed |
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| Requisitions |  | DB has requisitions to sign |
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| Staffing |  | Hold to later in meeting |
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| Old Business |  |  |
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| New Alternate |  | Karen Riley is here as a guest to observe while considering an Alternate position |
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| ARPA |  | We received reimbursement from the State of NH for Round 1 of the grants. Now on to Round 2. Can we use this for---Premium Pay for staff?  New Book Drop?  Generator?  Needs more discussion |
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| Bryant |  | We offered to do clean up, but the pressing issues are structural which are the responsibility of the Town. Issue closed. |
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| Facilities / Projects |  | BAS is our Facilities Committee Rep. The FC is still an active committee, but they are not working on any issues presently. |
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| Grano Children’s Initiative |  | This is a presentation rather than a demonstration and tour of the Sanborn Mills Farm in Loudon, NH. The date has been changed to 10/23 at 11:00 |
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| Front Door |  | Still in the works. The walkway is complete. Diane saw a demo, but it was not completely successful because there was seepage coming in under the sill. More work is needed. The Lords have been on vacation. GT will be in contact with them. |
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| Trustee Reimbursements |  | BAS found there will be an additional bank charge to set up a separate account since we are not a non-profit organization. Charges would be about $8-$9 a month. BAS will call the Credit Union to check on their policy. This needs more discussion. |
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| New Business |  |  |
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| Book Drop Repair |  | This needs repair before winter because it is no longer sealed, and it leaks. A new book drop is around $6000. We will follow up with the Friends to see if they will fund this. |
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| Budget 2022 |  | DB expects to have this in an excel spreadsheet for the next meeting. We will have a work session 10/06 at 9:00 to discuss. |
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| Generator |  | Can we use ARPA funds for this? GT to contact Walter Johnson, Town Administrator, about the following issues:  Site review for a generator  Tree removal,  Knotweed removal  Memorandum of Understanding |
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| Knotweed |  | Some has been removed, more work is needed |
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| Library of Things |  | Already discussed |
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| Masks |  | New policy:  **For the safety of all, we require masks, even if you have been vaccinated.**  DB will notify Bob Young. |
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| Moose Plate Grant invoices |  | We should fix the door with grant money. Is there other money available to use if the grant money is not enough? |
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| Solar Array |  | This is in the CIP |
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| Staffing/Ads/Breaks |  | Hold for non-public |
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| Trees |  | Already covered |
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| Trust Fund Report |  | Annual reporting  We do not need to do Annual Reporting because we do not hold the principle. |
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| Other Business |  |  |
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| Meeting adjourned 10:55. |  |  |
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| Next Meeting |  |  |
| 10/06 9:00 am to discuss |  |  |
| Budget 2022 Work Session |  |  |
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| Monthly Trustee Meeting |  |  |
| 10/08 9:00 |  |  |
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| Respectfully submitted, |  |  |
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| Patricia R. Vaillancourt  Recording Secretary |  |  |