Chesley Memorial Library Trustee Meeting

FINAL Minutes November 12, 2021

Present: Gale Tobbe (GT), Betty Smith (BAS), Irene Kreider (IK), Donna Bunker (DB), Karen Riley (KR), and Pat Vaillancourt (PV)

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| Topic | Discussion | Action |
| Meeting called to order at 9:03 AM |  |  |
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| Minutes |  | Clarification-the Lords are working on the restoration of our original door. Minutes accepted as amended |
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| Treasurer’s Report |  | Reviewed and discussed |
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| Director’s Report |  | Reviewed and discussed |
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| Expenditure Report |  | Reviewed and discussed |
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| Requisitions |  | Need to be signed |
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| Old Business |  | Motion made BAS/GT to accept Karen Riley as an alternate |
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| Alternate |  | Motion made BAS/GT to accept Karen Riley to fill an open alternate position. Motion carried 3-0. |
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| Budget 2022 |  | Trustees met with the Selectmen to discuss the Library budget. We are in need of more staff to fill our open positions. |
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| Tree |  | The dead tree in the cemetery is still hanging on. We are concerned it will fall on a car or a patron in our parking lot. GT will talk to Walter to have this taken down. |
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| Non-public session |  | Motion made BAS/GT to go into non-public session at 10:27 am. Motion carried 3-0. |
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| Exit non-public session 10:38. |  | Motion made BAS/GT to exit non-public session 10:38. |
| New Business |  |  |
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| Brainstorming |  | How will we meet the Selectman’s recommendation to reduce our budget by $25,000? |
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| Grano Checking Account |  | BAS will go to our bank and set up a separate checking account for the Grano money. This will be in place for our December meeting. |
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| Library of Things |  | A Library can have more than just books to loan. Tabled for discussion until after the budget. |
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| Moose Grant Plate |  | Money from this fund is paying for the restoration of our front door. |
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| Premium Pay |  | We thought we were eligible for some of this money to pay staff. We find we are not eligible for it since we are not technically town employees. |
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| Sign thank you |  | Once the door is complete, we will work out a thank you message for the front sign to all the people who made this happen. |
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| Staffing |  | We are happy to add Karen Riley as an Alternate Trustee! |
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| Trustees |  | IK will continue as an Alternate Trustee. |
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| Wage Scale Info |  | Reviewed and discussed. |
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| Winter Maintenance |  | We need to make sure the maintenance people who shovel for us understand our expectations. |
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| Other Business |  |  |
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| Policy |  | Next time |
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| Volunteer request |  | We are confident that DB will make the right decision. . |
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| Meeting adjourned at |  |  |
| approximately noon – actual time not recorded |  |  |
| Next Meeting |  |  |
| December 10, 2021 |  |  |
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| Respectfully submitted, |  |  |
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| Patricia R. Vaillancourt |  |  |
| Recording Secretary |  |  |
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