FINAL

Chesley Memorial Library Trustee Meeting

Held in the CML Parking Lot

08/14/2020

Present: Gale Tobbe (GT), Betty Smith (BAS), Irene Kreider (IK), Donna Bunker (DB), Margaret Walker (MW), Norma Heroux (NH), and Pat Vaillancourt (PV)

|  |  |  |
| --- | --- | --- |
| Topic | Discussion | Action |
| Meeting called to order at 9:00 AM |  |  |
|  |  |  |
| Minutes |  | Motion made BAS/GT approved 3-0. Motion carried |
|  |  |  |
| Treasurer’s Report |  | Reviewed and discussed |
|  |  |  |
| Director’s Report |  | We received a letter from Tom Blake, thanking staff for all their help. PV will respond |
|  |  |  |
| Expenditure Report |  | Reviewed and discussed |
|  |  |  |
| Requisitions |  | signed |
|  |  |  |
| Old Business |  |  |
|  |  |  |
| Book Cart Update |  | The Lords dropped off a prototype yesterday, which we are pleased with. Kit Lord will work on 4 more for us. |
|  |  |  |
| Budget Deadlines |  | Memo from John Scruton has deadline of 09/22 to be ready for his full time schedule. |
|  |  |  |
| Chromebooks |  | Money is in our budget for these. CML tech staff recommends that we purchase Chromebooks that are all the same and purchase them all at the same time. Motion made BAS/GT to purchase up to 6. Current pricing is $229 each. Motion carried 3-0. |
|  |  |  |
| Grano Trust |  | GT and DB spoke to Hal Kreider at length about this. Our role in this is not fully clear. More discussion is needed. |
|  |  |  |
| Project Status Update |  | The parking lot repaving is complete. We did not have to dig up the old parking lot. A new surface was added on top of the old. John Scruton has bids on a new Furnace/AC and he has also checked references. Can this move ahead?  GT will call Chris Brown for an update on the exterior painting (power wash beforehand) and the Furnace/AC. Both of these 2 remaining projects are the responsibility of the Facilities Committee according to the Memorandum of Understanding which Selectmen and Trustees signed on 03/30/2012. |
|  |  |  |
| Wage Scale |  | Discussed deficit budget and noted that we could give employees more money, but we must take it from somewhere else in the budget. Question raised –Is there a maximum number of years you can stay in a default budget? Can someone research? |
|  |  |  |
| New Business |  |  |
|  |  |  |
| Alarm |  | Our existing alarm system does not work with the new telephone system. Who is pursuing this? |
|  |  |  |
| Investments |  | Discussed previously. |
|  |  |  |
| Johnsons |  | The check in question is not ours. |
|  |  |  |
| Personnel |  | Motion made to enter non-public session in accordance with RSA 91A to discuss personnel issue. BAS/GT made motion at 10:35. Motion carried 3-0. Topic was discussed. Motion made to exit non-public session 10:50 by BAS/PV. Motion carried 3-0. |
|  |  |  |
| Poll Results |  | These are coming from the State Library and they anticipate they will be ready after Labor Day. |
|  |  |  |
| Primex Phased Reopening Plans |  | DB will send out documents she has written to Bob Young and the Trustees. The highlight of phase 5 is access by appointment only. |
|  |  |  |
| Meeting adjourned 10:55. |  |  |
|  |  |  |
| Next Meeting |  |  |
| 09/02/20 at 9:00 |  |  |
| Budget Work Session |  |  |
|  |  |  |
| 09/11/2020 at 9:00 |  |  |
| Regular monthly meeting |  |  |
|  |  |  |
|  |  |  |
| Respectfully submitted,  although just a bit late, |  |  |
|  |  |  |
| Patricia R. Vaillancourt  Recording Secretary |  |  |